

# STAMP GROW

## 022-2023 Program Timeline

### What is this?

This is an overall timeline of the **STAMP GROW** student employment program and the associated student opportunities for learning, reflection, and development.

## SUMMER 2

### 45U1BUNN

#### STAMP GROW Supervisor 5SBOO

A 1.5-hour training on supervision, **onboarding** employment philosophy, and the STAMP GROW program.

### AUGUST 2, 20

#### Student Employee Orientation

9:0 AM - :00 PM in the Grand Ballroom

Mandatory fall orientation for all new and returning student employees. Our Stamp Employee Alumni Engagement Panel & Networking event will now be a session during training.

## FALL 20

### AUGUST - OCTOBER 20

#### Student Self-Assessment

*Students are highly encouraged to fill out this form before their first GROW conversation. Supervisors should then discuss campus resources and provide the guide to self exploration handout to promote growth.*

### SEPTEMBER , 20

#### Quarterly Supervisor Meeting

:00 AM - 1:00 AM WB;PPN

### OCTOBER 20

#### GROW Mid-Semester Conversation

*Can be facilitated in small groups. Use student employee meeting strategies to create a holistic and engaging conversation.*

### LATE OCTOBER 2022

#### STAMP GROW Continued Development Series

“Building a Road Map to Success within STAMP and UMD”

*HR will provide supervisors with a powerpoint presentation for supervisors to utilize in a staff development session or incorporate parts into staff meetings.*

### November 1, 2022

#### Quarterly Supervisor Meeting

10:00 AM - 11:00 AM via Zoom

### LATE NOVEMBER - DECEMBER 2022

#### GROW End of Semester Conversation

#### & Performance Evaluation

*Please distinguish these two parts of the meetings as not related to one another. Must be conducted on a 1:1 level.*

### EARLY DECEMBER 2022

#### STAMP GROW Continued Development Series

“Inclusive Practices in the Workplace”

*HR will provide supervisors with a powerpoint presentation for supervisors to utilize in a staff development session or incorporate parts into staff meetings.*

# STAMP GROW Program Timeline, continued

## SPRING 2023

### FEBRUARY 2023

#### GROW Mid-Semester Conversation

*Can be facilitated in small groups. Use student employee meeting strategies to create a holistic and engaging conversation.*

### FEBRUARY 7, 2023

#### Quarterly Supervisor Meeting

**10:00 AM - 11:00 AM via Zoom**

### MARCH 2023

#### STAMP GROW Continued Development Series

“Adopting a Growth Mindset”

*HR will provide supervisors with a powerpoint presentation for supervisors to utilize in a staff development session or incorporate parts into staff meetings.*

### MARCH 28, 2023

#### Quarterly Supervisor Meeting

**10:00 AM - 11:00 AM via Zoom**

### APRIL 4-10, 2023

#### National Student Employee Appreciation Week

### APRIL 5, 2023

#### Annual Stamp Student Employment & Internship Fair

**10:00 AM - 1:00 PM**

**in the Grand Ballroom Lounge**

### APRIL 2023

#### STAMP GROW Continued Development Series

“How to Translate Your STAMP Experience into ANY Career.”

*HR will provide supervisors with a powerpoint presentation for supervisors to utilize in a staff development session or incorporate parts into staff meetings.*

### MAY 2023

#### GROW End of Semester Conversation & Performance Evaluation

*Please distinguish these two parts of the meetings as not related to one another. Must be conducted on a 1:1 level.*

### MAY 2023

#### End of Year Survey

*Student employees will receive an email from Qualtrics asking them to participate. All students are highly encouraged to take this survey to provide STAMP feedback on their experiences.*

“Being able to work [at STAMP] has given me so many **opportunities to grow**, and my supervisor has given me so many opportunities to step into **leadership roles.**”

—Kimberly Rodriguez,  
TerpZone student employee